

PROFESSIONAL HOMECARE PROVIDERS
139 E. Wisconsin Ave.
Oconomowoc, WI 53066

Dear Home Care Client or Client Representative:

Thank you for your interest in the PHP Job Board. The Job Board listings are done by county and often identify the age of the client. This helps screen nurses, as not every nurse cares for both adults and children. There are two levels of information on which PHP uses Protected Health Information. The first level is the Job Board itself, which is available on the PHP website, wisconsinphp.org. At the second level, information is given directly to the nurse via email, to help him/her decide about contacting a potential case.

Please fill out the fields below:

Date: _____

County: _____

Client's Name: _____

Ad (include age, client's needs and shifts available): _____

Contact Name: _____

Contact Number: _____

Contact Email: _____

Relation to Client: _____

Additional Comments for the Job Board (i.e.: Don't release client's name): _____

On the second page of this document you will find the HIPAA Authorization form. Please fill out the form to the best of your ability and sign the document. You may either scan and e-mail the forms to PHP.Wisconsin@gmail.com or fax the forms to us at 815-331-0624. Once we have the necessary information and documentation on file, we will contact you with the status and the number assigned to the case. If you have any questions or concerns, please contact PHP.Wisconsin@gmail.com.

Thank you for your cooperation,



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Professional Homecare Providers
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